



## **Maine Federation of Humane Societies Coordinator**

The Maine Federation of Humane Societies, a statewide network of companion animal welfare organizations, is seeking a Coordinator to help us achieve our mission of supporting animal shelters; promoting the adoption of homeless animals and responsible pet ownership; and ending pet overpopulation through education, outreach, and advocacy.

Duties of this part-time position (20 to 25 hours a month) include:

- Fundraising (primarily through MaineShare and grant writing)
- Updating our website
- Organizing trainings and educational programs
- Outreach and public relations
- Monitoring legislation

Coordinator reports to a volunteer board and must be able to work effectively with leaders of shelters with different philosophies, resources and capacity levels. Ideal candidate will have experience working in animal welfare and be effective working independently and with a wide variety of stakeholders. A sense of humor and ability to be nonjudgmental are both essential. Candidate must be motivated and able to work productively with a minimum of supervision. Candidate will work in a home office or secure donated office space. Please send resume and cover letter with salary requirement by May 21 to:

Coordinator Search  
Maine Federation of Humane Societies  
62 Elsmere Avenue  
South Portland, Maine 04106

or email:  
[sheilawellehan@msn.com](mailto:sheilawellehan@msn.com)

Maine Federation of Humane Societies is a MaineShare organization.

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